

**As of 09/01/2011**

**Children and Families Scrutiny Committee Workplan: September 2011 – April 2012**

**Portfolio Holder – Hilda Gaddum**

### **Historical Record**

| <b>Date of Meeting</b> | <b>Agenda Setting Meeting</b> | <b>Topic</b>  | <b>Purpose/Key issues (including origin)</b>   | <b>Comments post meeting</b>  |
|------------------------|-------------------------------|---|--|---|
|                        |                               |   |  |   |
| 26 July 2011           |                               | Annual Announced Inspection                                 | To receive a verbal update   | That the Director of Children's Services be requested to submit a report at the next meeting of the Committee outlining the findings of the Announced Inspection and the resulting action plan.                     |
|                        |                               | Children & Families Performance Report                      | To receive an update on the general performance of the service and to pinpoint areas for development | That the newly developed performance scorecard be brought to the Committee on a quarterly basis for review.   |
|                        |                               | Independent Reviewing Officers Report 10/11 – Annual Report | Members to consider the report and any issues arising from it  | That in subsequent years, a summary page be provided in addition to the main report.<br><br>That a review of the CAMHS service in terms of its relationship with Cared For Children be added to the work programme. |
|                        |                               | Cheshire East Family Service                                | Members to be briefed and to consider the CE approach.   | That the policy be revisited in six months for review.  |

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| 20 September 2011 | Management Structure Update    | Members top receive verbal update | That a breakdown of responsibilities aligned to each senior manager be distributed to the Committee.  |
|                   | OFSTED inspection              | Members to consider report,       | That a special meeting be convened pre 18 October 2011 to discuss in further detail.<br><br>That congratulations be passed to staff and mgmt at Claremont rd.   |
|                   | Summary of Schools Performance |                                   | Item be added to work programme relating to what CE do to improve underperforming schools.  |
|                   | Training Requirements          |                                   | Training sessions on: <ul style="list-style-type: none"> <li>- LA's changing interface with schools and education</li> <li>- Architecture of partnerships.</li> </ul>   |
| 18 October 2011   | FOSTERING AND ADOPTION VIDEO   |                                   | That the Fostering and Adoption team be congratulated for their work in producing the film.<br><br>That it be suggested to Stephen Kelly that he contacts other media outlets such as Cinemac, the BBC, BBC North West and ITV to see if the film could be distributed more widely.   |
|                   | VIRTUAL HEAD                   |                                   | That the following additional information be provided in future Virtual School reports: <ul style="list-style-type: none"> <li>a) The national 'mainstream' educational attainment figures for comparison</li> <li>b) The Cheshire East 'mainstream' educational attainment figures for comparison</li> <li>c) The number of students in each yearly cohort.</li> </ul> |
|                   | WORK PROGRAMME UPDATE          |                                   | That the item regarding what Cheshire East was doing to improve underperforming schools be added to the agenda for the meeting scheduled 15   |

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|                  |  |  |                                 | <p>November 2011.</p> <p>That the proposed 2012/13 budget be brought to the Committee for consideration at the next scheduled meeting.</p> <p>That thanks be extended to Gill Betton for drafting the Children’s Directorate glossary.</p>  |
|                  |  |  |                                 |   |
| 15 November 2011 |  | 'CHILD & ADOLESCENT MENTAL HEALTH SERVICES' (CAMHS) OVERVIEW | Members to consider and comment | <p>That the Committee support the work to integrate the existing autism provision into a single ‘multi-agency’ pathway to improve the autism assessment and support pathways across the authority.</p> <p>That the Committee support further progress in preventative approaches and services to meeting the emotional health and wellbeing needs of children, young people and their families/carers.</p> <p>That more detail on the financial background and requirements for increasing investment into preventative approaches be circulated to the Committee for consideration. That this information include:</p> <ul style="list-style-type: none"> <li>a) What current funding was in place proportionately from each organisation for CAMHS as a whole and for the preventative agenda.</li> <li>b) Who managed the current budget in terms of allocation.</li> <li>c) How the investment needs had been worked out.</li> <li>d) Where it was expected the money would be</li> </ul> |

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|  |  |   |                        | <p>spent and from which organisations proportionately would the extra funds come from.</p> <p>That a geographical map indicating where services relating to CAMHS were located be circulated to the Committee.</p>  |
|  |  | CHILDREN'S TRUST AND CHILDREN AND YOUNG PEOPLE'S PLAN 2011-2014   | Members to be briefed. | <p>That the Committee supports the work of the Trust as a way of achieving joined up, integrative working for the benefit of children and young people in Cheshire East.</p> <p>That an update report be brought back to the Committee in 12 months outlining the progress against the Trust's proposed outcomes and priorities and that this report include the budgetary implications of retaining the Trust along with evidence of any possible savings the joint working fostered by the Trust had produced.</p> <p>That the minutes of each respective Trust meeting be circulated to the Committee for their information.</p> |
|  |  | ADDRESSING SCHOOL UNDERPERFORMANCE : LOCAL AUTHORITY INTERVENTIONS INCLUDING THE 'IMPROVING OUTCOMES PROGRAMME' (IOP) | Members to consider    | <p>That when a school receives an OfSTED report and/or when a school has a number of issues identified, the relevant ward Councillor be made aware and adequately briefed.</p> <p>That detailed performance data relating to Cheshire East Schools be circulated to Members when available.</p> <p>That 'appendix c' be brought back to the Committee as part of the regular performance report and that this include the date of publication for respective OfSTED reports.</p>  |

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|  |  | DRAFT SPECIAL EDUCATIONAL NEEDS AND DISABILITY POLICY | Members to consider and comment | <p>That the draft SEND policy be brought back to the Committee on 13 December 2011 for further consideration.</p> <p>That site visits to the special schools in Cheshire East be arranged.</p>   |
|  |  | WORK PROGRAMME UPDATE                                 | Members to comment              | <p>That the following items be deferred until January 2012:</p> <ul style="list-style-type: none"> <li>a) The impact on council services following the opening of Academies</li> <li>b) Out-of-Borough Care Placements Task and Finish Report from Lancashire County Council</li> <li>c) Disabled Respite Care</li> </ul> <p>That a line by line analysis of the Quarter 2 budget report be brought to the next scheduled meeting.</p> |

**Next Agenda Setting Meeting: tba**

**Ongoing items/reviews/Monitoring Papers**

| Item  | Reporting:       | Committee Meeting |       |       |       |       |      |      |      |
|---|------------------|-------------------|-------|-------|-------|-------|------|------|------|
|   |                  | 20/9              | 18/10 | 15/11 | 13/12 | 17/01 | 14/2 | 13/3 | 10/4 |
| <b>PERFORMANCE REPORTING</b><br>(key exceptions – red/amber and explanations/commentary) to include adoption rates, staffing information and profile of children in Cheshire East                         | Quarterly        | X                 |       | X     |       |       |      |      |      |
| <b>INDEPENDENT INSPECTIONS OR REVIEWS</b> <ul style="list-style-type: none"> <li>• Annual Unannounced Inspection</li> <li>• Children Services Performance Rating</li> <li>• Schools Inspection</li> </ul> | Quarterly        | X                 |       |       |       |       |      |      |      |
| <b>SAFEGUARDING</b>   | When Appropriate |                   |       |       |       |       |      |      |      |
| <b>REGULATION 33</b>  | Bi-annual        |                   |       |       |       |       | X    |      |      |
| <b>BUDGET PROCESS – summary of budget position update given to Cabinet.</b>   | When Appropriate |                   |       |       | X     |       |      |      |      |
| <b>REVIEW OF WORK PROGRAMME</b>   | Regular          | X                 | X     | X     | X     | X     |      |      |      |

## Possible Future Issues / Items (Chronology)

### Meeting dates:

**14 February 2012, 13 March 2012, 10 April 2012**

| <b>Item</b>  | <b>Corporate Priority / Targets</b>   | <b>Suggested Action</b>  | <b>Notes</b>   | <b>Due Date and Status</b>                                     |
|--|---------------------------------------|--|--|--|
| The future of careers advice, targeted youth support and update on connexions. | Support our Children and Young People | Members to be briefed  | Requested at Committee in June 2011 – possibility of a Headteacher or careers advisor to be invited to this.   | <b>February 2011</b><br><br><b>Deferred from December 2011</b> |
| Cabinet response to fostering review   | Support our Children and Young People | Members to be updated  |  | <b>February 2011</b><br><br><b>On track</b>                    |
| Family Support   | Support our Children and Young People | Members to be updated  | To include:<br><ul style="list-style-type: none"> <li>- Update on Cheshire East Family Service</li> <li>- Update on Proposed changes to children's centres</li> <li>- Cabinet response to family support task and finish report</li> </ul> | <b>February 2011</b><br><br><b>On track</b>                    |
| Budget   | Support our Children and Young People | Members to be briefed  | To include emerging proposals for 2012/13 budget.<br><br>As requested in December 2011.  | <b>February 2012</b><br><br><b>On track</b>                    |
| OFSTED inspection paper  | Support our Children and Young People | Members to go over in more detail the paper discussed in September 2011 and to be updated on the progress made on the action points. |  | <b>March 2011</b><br><br><b>On track</b>                       |

|                          |                                       |                     |  |                                      |
|--------------------------|---------------------------------------|---------------------|--|--------------------------------------|
| School Organisation Plan | Support our Children and Young People | Members to consider |  | <b>March 2011</b><br><b>On track</b> |
|--------------------------|---------------------------------------|---------------------|--|--------------------------------------|

### **Possible future items for consideration:**

- IT Systems
- Every Child matters
- Director of Public Health inc. work on Obesity and Diabetes (when appointed)
- Childcare support for working parents
- How safeguarding issues are checked in schools
- Complaints – tba

### **Training Requirements/Planned sessions**

- Local Authorities' changing interface with schools and education -**19<sup>th</sup> Jan 2012**
- The architecture of partnerships and consideration of the value they add – **20<sup>th</sup> Feb 2012**
- Training session on the SEN 'Pledge'.

## Disregarded / Discontinued Items

| Item   | Date     | Reason   |
|--|----------|--|
| Post 16 Transfer of Funding to Local authorities | 22.09.10 | Responsibility no longer with LA                                     |
| Analysis of School Performance                   | 22.09.10 | To be merged with educational attainment item                        |
| Early Years Funding Reform                       | 22.09.10 | Briefing heard on 27.07.10   |
| Children's Centres                               | 26.10.10 | Dealt with as part of the Family Support review.                     |
| School Status report                             | 26.10.10 | Merged with Academies item   |
| Interventions in Schools                         | 26.10.10 | To be dealt with in the schools inspection item.                     |
| School Admissions Policy / TLC review            | 14.12.10 | Superseded by White Paper item                                       |
| Redesign of Children's Services                  | 17.02.11 | Incorporated into Safeguarding item                                  |
| Teenage Pregnancy                                | 17.02.11 | Superseded by Director of Public Health Item                         |
| NEETS  | 17.02.11 | Superseded by Connexions Item  |
| Macclesfield High School Review                  | 04.05.11 | Item no longer needing consideration                                 |
| Transport for Young People                       | 18.05.11 | Superseded by Home to School Transport Review                        |
| Aiming Higher Report                             | 13.06.11 | Superseded by Disabled Respite Care item.                            |
| Member Engagement in Social Services Systems     | 03.08.11 | Superseded by Training session on Contact, Referrals and Assessments |

## Task Groups – potential/current/completed

| Title  | Progress Notes  | Actions   |
|--|---|---|
| Managing the Provision of School Places (formerly TLC) | Went to Scrutiny November 2009.   |   |
| Residential Provision                                  | Recommendations agreed 07.09.10 – went to Cabinet 20.09.10 for consideration.<br><br>Members to review action plan following Officer's response to recommendations. |   |
| Family Support   | Reported to Committee 07.12.10.<br>Went to Cabinet 20.12.10   | Cabinet Response required ASAP                                      |
| Education attainment                                   | Set up Task and Finish Group to review the work of the multi agency improvement and achievement group   |   |
| Foster services  | Recommendations agreed 04.11. Went to Cabinet 06.11   | Cabinet Response required December 2011                             |
| Health and Looked After Children                       | Discuss with Health and Wellbeing Scrutiny Committee.   | To set up with conjunction with the Health and Wellbeing Committee. |
| Cared for Children 16 plus service.                    | Set up Membership 28/06/2011 – deferred to January 2012   |   |
| Home to School Transport                               | Following recommendation from Cabinet meeting.  | Membership approved.  |
| Health and Cared for Children                          | Following Fostering service review – in partnership with H&W Committee  | Membership approved   |

### Dates of Future Cabinet Meetings

6 February 2012, 5 March 2012, 2 April 2012 and 30 April 2012.

### Dates of Future Council Meetings

23 February 2012, 19 April 2012 and 16 May 2012.